**Exhibitor Registration Form**

**SALALM LXIII**

**July 1-4, 2018**

**Hotel Barceló Reforma**

**Mexico City, Mexico**

Registration forms with payment (check, credit card or PayPal) must be received by **April 13, 2018** in order to qualify for pre-registration rates. Checks must be made payable to **SALALM** and must be made in US dollars drawn on banks with US branches. PayPal payments are accepted only in US dollars at <http://salalm.org/Conf/registration/online-registration/>. **Exhibitors must register for the conference if they plan to attend conference sessions and/or committees.**

Exhibitor 1: First Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Exhibitor 2: First Name: Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of your company:

Mailing address: (Street)

(City) (State) (Zip) (Country)

(E-mail address)

(Daytime telephone) (Fax)

**Registration fees for SALALM 63:**

|  |  |  |  |
| --- | --- | --- | --- |
| Registration including 8-foot space/table & chairs, and*Libreros*’ reception / coffee breaks contribution, and an invitation for two to the Libreros’ reception | SALALM members | $675/each |   |
| Registration including 8-foot space/table & chairs, and*Libreros*’ reception / coffee breaks contribution, and an invitation for two to the Libreros’ reception | Non-members | $800/each |  |
| Additional 4-foot space/table & chairs | SALALM members | $138/each |  |
| Additional 4-foot space/table & chairs | Non-members | $200/each |  |
| Advertising packets (one-page flyers)  |  | $100/each |  |
| Advertising packets (catalogues)  |  | $300/each |  |
| Non-participant guestsattending *Libreros*’ reception  |  | $40/each |  |
| Credit card handling fee    |  | $5 |  |
| **Total payment:**  |  |  |  |

|  |  |
| --- | --- |
| **Shipping materials in advance? ☐Yes ☐No (see other side of page)** | **If yes, how many boxes? \_\_\_\_\_\_** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Form of payment:** | **☐Check**  | **☐Visa**  | **☐MasterCard** |

Credit card number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Expiration date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Security code: \_\_\_\_\_\_**

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Receipt will be included in your registration packet. Mail form and payment to: Carol Avila, SALALM 63, Tulane University, The Latin American Library, Howard Tilton Memorial Library, Room 422, 7001 Freret Street, New Orleans, LA 70118-5549. If paying with credit card, fax form to Carol Avila 504-247-1367

Please indicate any special accommodations you may need:

Free WiFi and electrical access are available in exhibition hall. For more information, contact Eduardo Ruvalcaba at eruvalcaba@colmex.mx

**For special sponsorship opportunities contact Micaela Chávez Villa** **mch@colmex.mx**

**SHIPPING AND STORAGE OF MATERIALS:**

Packages for meetings may **arrive** to the Biblioteca Daniel Cosío Villegas de El Colegio de México **SEVEN LABOR DAYS** prior to the meeting date, **WITH PRIOR NOTIFICATION TO:**

**Eduardo Ruvalcaba Burgoa**

D: +52 55 54 49 2930

E: eruvalcaba@colmex.mx

The following information should be included on all packages:

**Eduardo Ruvalcaba Burgoa**

**[Name of Exhibitor]**

**El Colegio de México**

**Biblioteca Daniel Cosío Villegas**

**Carretera Picacho Ajusco 20**

**Col. Ampliación Fuentes del Pedregal**

**C.P. 14110**

**Tlalpan, Ciudad de México, MEXICO**

**SALALM**

Clients are responsible for return shipping of all packages.

**PARKING**

Parking is available to the hotel guests at a cost of $7.00 per day, $10.00 per day for non guests. These charges will be paid individually to the hotel. **SALALM WILL NOT PAY FOR THIS SERVICE.**